

# Meeting Minutes: Ames Contractor Council (ACC)

**Date:** April 01, 2026

**Time:** 11:00 AM – 12:00 PM Pacific

**Location:** Virtual

## 1. Welcome and Introductions

<sup>35</sup><sub>17</sub> **Call to Order:** Jinesh Jain (President) opened the April ACC Council meeting.

<sup>35</sup><sub>17</sub> **Attendance Notes:** \* Amir Deylami was unable to attend due to a scheduling conflict with an interview.

- Rob Watts (Small Business Liaison Officer) was absent; updates are deferred to the next meeting.
- Saba Hussain was absent.
- Sandra Rasmussen absent.

## 2. Approval of Minutes

<sup>35</sup><sub>17</sub> The minutes from the March 2026 meeting were reviewed and approved.

<sup>35</sup><sub>17</sub> **Motion to approve:** Faten Mansour; **Seconded:** Miriam Rahimi.

## 3. President's Report (Jinesh Jain)

<sup>35</sup><sub>17</sub> **Bylaw Compliance:** Addressed a concern raised by Mike regarding officer eligibility. Jinesh confirmed that Vice President Bob Vermillion is a badge holder at NASA Ames, satisfying the requirement that all officers (President, VP, Secretary) be on-site badge holders.

<sup>35</sup><sub>17</sub> **Participation Initiative:** Jinesh is focused on increasing ACC participation. He plans to obtain a comprehensive list of current contract and subcontract holders at Ames to reach out to Program Managers personally.

<sup>35</sup><sub>17</sub> **Outreach Suggestions:** \* Miriam noted past difficulties in obtaining these lists from NASA procurement.

- Linda suggested starting with the contractor list and points of contact already available on the ACC website.
- Faten is reprinting/updating the organization's brochure for use at events.

## 4. Vice President's Report (Bob Vermillion)

<sup>35</sup><sub>17</sub> Bob expressed his commitment to supporting the objectives laid out by Jinesh and the group for a productive year.

## 5. Treasurer's Report (Miriam Rahimi)

<sup>35</sup><sub>17</sub> **Previous Balance:** \$13,223.65.

<sup>35</sup><sub>17</sub> **Expenses:** \$395 for happy hour desserts and \$2,495 for administrative internet services.

<sup>35</sup><sub>17</sub> **Current Balance:** \$12,803.70.

<sup>35</sup><sub>17</sub> **PayPal Account:** Currently holds \$3,375.62; the majority will be transferred to the main account this month.

## 6. Guest Presentation

<sup>35</sup><sub>17</sub> **Speaker:** Roger Hunter, Program Manager for the Small Spacecraft Technology Program (SSTP).

<sup>35</sup><sub>17</sub> **Topic:** "Overview: NASA Small Spacecraft and Distributed Systems (SSDS)".

<sup>35</sup><sub>17</sub> **Summary:** Roger shared his extensive background across the DoD and NASA (including the Kepler mission). He presented for 30 minutes and will provide a copy of the presentation for distribution.

## 7. Committee Reports

<sup>35</sup><sub>17</sub> **Ames Calendar (Faten Mansour):** Calendars are still available for purchase at the Ames happy hour. Funds raised support community initiatives.

<sup>35</sup><sub>17</sub> **Marketing Communications (Renee Mitchell):** \* The "Jean picnic" is approaching. Diane Nguyen suggested companies display banners behind their booths to identify ACC members.

- Renee has volunteered to lead the partnership/sponsorship efforts for the upcoming golf tournament.

<sup>35</sup><sub>17</sub> **Imagination Foundation (David Cornelius):** There are currently no grant applications. David encouraged members to refer potential applicants, particularly those focused on exciting students about engineering.

<sup>35</sup><sub>17</sub> **Safety Outreach (Linda McCahon):** Reported eight mishaps across the center for March, which is higher than usual. Members are urged to use proper PPE and stay prepared.

<sup>35</sup><sub>17</sub> **ACC Golf Tournament:** Craig will manage venue arrangements. The council is actively seeking a volunteer to serve as the subcommittee chair to project-manage the 2026 tournament.

## 8. New Business

<sup>35</sup><sub>17</sub> **Contractor List Updates:** Faten requested all members review the current contractor list and report any needed additions or removals of companies to keep the database fresh.

**Next Meeting:** May 06, 2026, 11:00 AM – 12:00 PM (Virtual).